



Official Entry Form

The Annual Monroe Fair Days
Parade August 29th, 2009 @ 11AM

Entry deadline: 8-10-09@5PM

Application only valid if signed below.
Fill out & return with your insurance information to:

The Monroe Chamber of Commerce & VIC
, 111 W. Main St. Monroe, WA 98272
Phone: 360 794-5488 Fax: 360-794-2044

Office Use Only	
Entry #:	_____
Payment:	_____
Date Rec.:	____/____/2009
Proof of Insurance:	_____
Proof of 501c3:	_____

- _____ Youth \$10.00
- _____ Commercial \$75.00
- _____ Political \$175.00
- _____ 501c3 \$15.00 (must provide documentation)

Criteria for judging:-Performance-Presentation-Uniform/Costume -Conveying the Fair Theme

Even if you are not being judged, decorate your vehicles & add to the spirit of the parade!

Musical: Marching Band Pipe Band High School Military Other **Float:** Youth Non-Profit Novelty Commercial

Performance: Drill Team Dance/Cheer Clown/Novelty Military Other **Equestrian:** Single Group

Vehicle: Commercial novelty/log truck motorcycle Fire Dept./EMT/ Police Dept.

Do Not Judge /Political Commercial Non Profit Other

you may select one box in one category ONLY

Name of Entry _____

Individual in charge/contact person _____

Address: _____ City _____ State _____ Zip _____

Day Phone(_____) _____ # of people in your entry _____ # of animals (if applicable) _____

Give a detailed description of your entry for the announcer. This is read at the podium in front of the judges & spectators:
Include the name of your school, key personnel, special routines or instruments, colors, awards received last year, accompanying band, drill unit, ect.* *We reserve the right to modify descriptions*

Hold Harmless: I ATTEST AND VERIFY BY SIGNING BELOW that I have full knowledge of the risk in the parade & I assume those risks & the possible medical and/or emergency expenses in the event of accident, illness or other incapacity, regardless of whether I have authorized such expenses. In consideration of the acceptance of my application, I/we agree to indemnify & hold harmless the MONROE FAIR DAYS PARADE COMMITTEE, THE MONROE CHAMBER OF COMMERCE, a Washington non-profit corporation and its elected officers, board members, paid staff or contract persons, as well as any authorized volunteers; THE CITY OF MONROE, a municipal corporation for the state of Washington and/or its duly elected & appointed officials, any employee or authorized volunteer; SNOHOMISH COUNTY, its officers, elected officials, agents and employees & authorized volunteers; against all any claims resulting from our participation in the MONROE FAIR DAYS PARADE. I also understand that the sponsor(s) may, for publication or promotion, use my name or pictures of my participating in this event without obligation or liability to me.

SIGN HERE AUTHORIZED SIGNATURE _____ DATE _____ 2009

PRINT NAME & ADDRESS OF AUTHORIZED SIGNER: _____

Proof Of Insurance: Verification of insurance is required for equestrian and ALL motorized and wheeled vehicles.

I HEREBY certify that I have at least \$300,000 worth of liability insurance, which will cover any accident that may occur during my participation in the parade. **The City of Monroe & The Monroe Chamber of Commerce are the Named Insured.**

NAME OF INSURANCE COMPANY _____

POLICY # _____

Entries must observe all applicable rules and regulations and follow all instructions by parade officials and law enforcement.

Keep This Page For Your Records

Welcome All Parade Applicants! Here are your official rules & regulations for the 2009 Monroe Fair Day's *In completing this application, here are items of particular importance. We realize this is a lot to read and digest, but it is for your own safety as participants, as well as the safety of the spectators. Safety First!*

- We encourage EARLY applications. If the number of applications exceeds parade capacity the parade committee reserves the right to select parade entrants based upon the date applications are received. Prior parade participation does not guarantee automatic acceptance. The decision of the Parade Committee in accepting or rejecting applications is final.
- Please fill out the application forms COMPLETELY. **Be sure to sign and date your application.**
- **Your line up numbers will be given to you upon check in on the day of the parade & not before!**
- **You must be checked in on parade day by 10:15 a.m.** Check in will start at 8:30 a.m.
- **Note that insurance and release requirements are MANDATORY.** Copies of insurance certificates or other proof of insurance and your signed release must be mailed to the Monroe Chamber of Commerce no later than August 10, 2009. All units **must** be driven by a licensed and insured driver.
- The Awards Ceremony will be held after the parade concludes at Frank Wagner Elementary on Main Street.
- **Only entries which have paid a commercial entry fee may carry or display commercial or political signage.** *No commercial, political or entries making a social statement will be accepted without prior approval from the committee.*
- Only one rider per horse & **ALL animal entries MUST provide their own waste clean up unit. It's the law.** EQUESTRIAN/ANIMAL UNITS: Any rider or handler showing inability to control their animal will be removed from the parade. This is a safety precaution for the riders, handlers, parade participants and spectators. An adult must accompany children under the age of 12.
- Floats must not exceed 40 feet in length or 16 feet in height. Your entry fee will admit up to three (3) vehicles.
- **All vendors must pre register** with the Monroe Chamber of Commerce for a permit to distribute information or sell items. If you are not pre registered you may be escorted off of the parade route by an official or officer.
- Distribution of gifts, merchandise, literature, handouts or other materials may be handed out as your entry proceeds down the parade route. **Absolutely no material may be thrown along the parade route.** Squirt guns, silly string or other items potentially dangerous to participants or spectators are strictly prohibited. Throwing candy along the parade route is prohibited. Children could run in front of vehicles to pick up candy on the street. Walkers must hand-out candy or **approved** novelty items at the curbside in a safe manner. Your participation in next year's parade will be denied if your group is identified as having ignored this rule. People providing hand-outs must not slow down the parade and must keep up with the rest of their entry. They are not allowed to hand-out in front of or behind other entries. No water guns or super soakers are allowed along the parade route. The police may confiscate them.
- In case of emergency, which may require police or fire vehicles, all entries are required to move as far to the right as possible.
- All motorized units must proceed at a slow pace. No speeding up, skidding, sudden breaking and or "wheelies" will be allowed. Parade officials or law enforcement reserve the right to remove you and/or your entry from the line up. **Everyone must proceed in a forward motion at all times.** A large number of parade marshals will be present along the parade route to ensure safety and to keep the parade moving. You are required to follow their instructions. Be respectful and cooperative with these volunteers and the police that will be assisting them. Parade officials will enforce a spacing of 50 feet between each unit. All units are required to close the gap at the direction of parade officials and law enforcement. NO ONE will be allowed in the parade unless they have been approved.
- 14. Noise level must not exceed 95 decibels. This includes sirens or air horns of any kind.
- Participants on floats are recommended to be in a harness or seat belt while the float is in motion. We recommend all floats, flat bed trucks, and decorated trailers of any kind to have a 5 lb. tagged, and currently valid "Type AB" fire extinguisher on board their entry, preferably with the driver.

